

Desert Hills III West Communications Protocols

Approved by the Desert Hills III West Board of Directors on December 5, 2020

The purpose of these protocols is to improve and maintain efficient, accurate and timely communication between the Board of Directors (board) and the members of the association.

Primary Communications

- The primary and official method of notifications from the Board to members and residents will be via email and posting on the HOA website (www.dh3west.com). Therefore, each owner and renter must register on the website and provide current contact information on the member or guest profile.
- This protocol does not override any legal requirement for correspondence method required by statute or other corporate rules (bylaws, CC&Rs).
- This protocol does not prevent the use of supplemental methods to distribute information to owners and/or renters. However, email and the HOA website will provide the most current and reliable source.
- Owner members must communicate critical information to their renters.

Supplemental Communications

- Notices and other documents suitable for public viewing may be posted at select locations approved by the board and at the HOA bulletin board located on South Calle Pueblo at Camino Tolteca. Notices may also be mailed or distributed by hand if appropriate.

Communications to the Board

- Official communication and questions from members and residents should be made by email to boardofdirectors@dh3west.com or the appropriate individual officer or committee. A link on the website (Contact Us) may be used to generate such communications.
- Periodically, surveys and questionnaires may be circulated for electronic response.
- Checks are to be sent via USPS to the Desert Hills III West mailbox:

Desert Hills III West HOA
2980 S Camino Del Sol, # 107
Green Valley, AZ 85622

- The board will except communication in most forms unless a specific form is specified by statute or other corporate rules (bylaws, CC&Rs). Board Member contact information is available on the HOA website. Official communication should be transmitted in writing.